

Sidney Township Budget Meeting  
Minutes  
March 20, 2023

The Sidney Township Board/Budget meeting held at Sidney Township Hall, 3019 S Grow Road, Sidney, Michigan on March 20, 2023 was called to order by Supervisor Peterman at 6:00 p.m.

**ATTENDANCE:**

Supervisor, Terry Peterman; Treasurer, Corinda Stover; Clerk, Carrie Wills; Trustees, Erik Benko & Ray Leyrer.

**REVIEW BUDGET FROM APRIL 1, 2022 – MARCH 31, 2023**

The board reviewed the budget from 2022-2023 fiscal year. Balance totals were over budget in line items for Clerk, Elections, Town Hall, Park, Drains, Zoning and Payroll Taxes for a total amount of \$12,725.49

A motion was made by Leyrer and seconded by Stover to balance the 2022 – 2023 budget by transferring \$4,244.62 from the Parks Donations account line item and \$8,480.87 from the Roads budget line item, which has a surplus, to those accounts that are over budget Motion carried.

*(Note: The money to balance the parks line item was taken from the Park Donations fund because the county had given the township \$50,000 to be used for whatever the township needed to use it for. Sidney Township decided that the monies would be used first for park improvements.)*

Peterman told the board he had three bids for removing two trees from the cemetery. One was damaged by the ice storm and the other needs to be removed before it causes any damage. Jones Tree Service has the lowest bid at \$3500 for both trees.

A motion was made by Stover and seconded by Leyrer to have Jones Tree Service remove the trees and the \$3500 be taken from the 2022-2023 budget from the cemetery line item as there is a large enough amount left in the budget to cover the cost. Motion carried.

At a previous meeting, the board approved a request from the County Solid Waste Committee for a support of up to \$5,000 for recycle compactors to be discussed at the budget hearing. The 2022-2023 budget has enough money left in the township board line item to cover the contribution for \$5,000.

A motion was made by Stover and seconded by Wills to take the amount of \$5,000 from the township board line item in the 2022-2023 budget to contribute to the County Solid Waste Program. Motion carried.

**PROPOSE NEW BUDGET FOR April 1, 2023 - March 31, 2024**

Wages

A motion was made by Wills and supported by Stover to increase the wages for the Trustees to \$2400 per year beginning April 1, 2023, Motion carried.

A motion was made by Benko and seconded by Leyrer to increase the wages for the Supervisor, Treasurer, Clerk and Zoning Administrator by 4% beginning April 1, 2023. Motion carried

A motion was made by Stover and seconded by Leyrer to increase the pay to Planning Commission members to \$100 per meeting for the Chairperson and \$75 per meeting for all other members. Motion carried,

Leyrer suggested getting a reimbursement to board members for using their personal cell phones. There was no interest for the reimbursement by other board members

Website

The board discussed creating and maintaining a new website for the township. All members were impressed with the presentation and the fees presented by Shumaker Technology Group.

A motion was made by Leyrer and seconded by Stover to contract with Shumaker Technology Group to create and maintain a new website using the Gold Package at cost of \$1995 per year and the fully managed maintenance plan for \$750 per year. Motion carried,

Second Computer for Elections

Wills commented that a second computer is needed for conduction elections. Election computers are to be used only for election purposes. She has a personal used computer that worked for last year's election. She would be willing to clean off any personal information on the computer and sell it to the township for \$200 which is much cheaper than purchasing a new machine.

A motion was made by Stover and seconded by Leyrer to buy a used computer from Wills for \$200 to be used as the second election computer. Motion carried.

Security Cameras.

Installation of security cameras has been discussed in prior budget meetings but they are now a state requirement for election drop boxes. The board approved having Wills get bids for installation of security cameras: one for each entry door and one for the office. The system should hold at least 30 days of recordings and be downloadable to an external flashdrive.

Road Contracts

The board reviewed the proposed contracts submitted by the Road Commission. The following contracts were approved.

Three applications of chloride:	\$ 34,849.24
Spray Brush on Roadsides:	\$ 2,000.00
Overband Crack Seal:	\$ 8,775.00
Asphalt Overlay Muskrat (Ferris to Miller)	\$120,191.00
Gravel Resurface Hansen (Holland to Brown)	\$ 6,478.50
Gravel Resurface Holland (Hansen to Sidney)	<u>\$ 10,797.00</u>
	\$183,090.74

The total was rounded up to \$184,000 for the budget

Hall Rental

Stover reported that the Montcalm County Republican Party has asked if they could rent the township hall on the third Thursday of the month for their meetings. They are a non-profit organization which would normally rent for \$35 per month. If they pay the rent for a whole year at a time they would like to see if they could get a discounted price.

A motion was made by Stover and seconded by Benko to rent the township hall to the Montcalm County Republican Party for a discounted rate of 10% for a total of \$378 per year. Motion carried.

ADJOURNMENT:

A motion was made by Stover and seconded by Leyrer to adjourn the meeting at 8:10 p.m. Motion carried.

Carrie Wills  
Clerk

*(Note: The money to balance the parks line item was taken from the Park Donations fund because the county had given the township \$50,000 to be used for whatever the township needed to use it for. Sidney Township decided that the monies would be used first for park improvements.)*

## PROPOSED BUDGET

April 1, 2023 - March 31, 2024

<u>Account #</u>	<u>Account</u>	<u>Budgeted Amount</u>
101	Township Board	\$14,000.00
102	Trustee	\$4,800.00
171	Supervisor	\$11,000.00
209	Assessor	\$30,000.00
215	Clerk	\$16,000.00
247	Board of Review	\$800.00
253	Treasurer	\$22,500.00
262	Elections	\$10,000.00
265	Town Hall	\$16,000.00
330	Constable	\$650.00
336	Fire Dept	\$31,000.00
445	Drain at large	\$5,000.00
446	Roads	\$184,000.00
576	Cemetery	\$15,000.00
701	Planning Commission	\$5,500.00
702	Zoning	\$6,000.00
751	Park	\$12,000.00
999	SS/Payroll tax	<u>\$4,500.00</u>
	Total	\$388,750.00

<u>Account #</u>	<u>Estimated Receipts</u>	<u>Budgeted Amount</u>
403	Tax Levy & Admin	\$100,360.00
407	Delinquent Taxes	\$4,900.00
413	Corelogic	\$300.00
476	Zoning	\$1,200.00
570	Liquor License	\$1,100.00
572	Revenue Sharing	\$301,000.00
641	Fire Fees	\$500.00
642	Cemetery	\$1,500.00
664	Bank Interest	\$300.00
668	Hall & Park Rental	\$5,000.00
675	Park Donations	\$300.00
686	Fine	\$25.00
687	Refunds & Rebates	\$250.00
689	Misc incomes	\$1,500.00
721	Weed Assessment	<u>\$100.00</u>
	Total	\$418,335.00