

SIDNEY TWP HALL RENTAL AGREEMENT
UPDATED AS OF 4-1-21

This is a SMOKE-FREE building. Capacity of building: 85 Tables: 15 ea (8 ft)
No alcoholic or RED colored beverages allowed in the building.

Tables/Decorations: Table decorations only. Do not use tape on the walls. Please do not drag tables. Large conference table must be covered if used for food or crafts.

Applicant: Is responsible for shutting off lights, locking doors, heat/air turned down, taking out trash and returning all tables into table box 7 chairs restacked in the corner. All trash is to be removed from bathrooms & the large trash container. The floors are to be vacuumed after use. Applicant/renter is liable for damages to building and/or equipment. If damages exceeds \$50 person/group will be billed for balance after deposit is withheld.

KEY: When finished, the key can be put in the dropbox. Doors unlocks from inside once it is opened. Before leaving, pull doors to make sure they are shut.

FEES: \$100 for residents and \$150.00 for non-residents **plus** \$50 returnable deposit. If building is clean and left undamaged, \$50 will be returned after the next board meeting unless paid with a separate check. (preferred) **NON-PROFIT groups** are \$35 rental fee.

TOWNSHIP BOARD RESERVES THE RIGHT TO CANCEL, OR PROHIBIT FURTHER USE IF RULES ARE NOT ADHERED TO. Rates updated 3-2021

Contact during rental, Corinda Stover 616-894-5949 or Terry Peterman 989-328-3635

Date of Event _____ Event hours _____

I, _____ fully understand & agree to the above rules in the use of the
PRINT NAME

Sidney Twp Hall. Check one: _____ Resident _____ Non-Resident

Name: _____ Mailing Address: _____

City: _____ Cell: _____

Office Use: Key # _____ Returned _____ Hall in good shape _____ PAID# _____ Deposit PAID _____