

Sidney Township Budget Meeting

Minutes

March 19, 2024

The Sidney Township Board/Budget meeting held at Sidney Township Hall, 3019 S Grow Road, Sidney, Michigan on March 19, 2024 was called to order by Supervisor Peterman at 5:30 p.m. followed by the pledge of allegiance.

ATTENDANCE:

Supervisor, Terry Peterman; Treasurer, Corinda Stover; Clerk, Carrie Wills; Trustees, Erik Benko & Ray Leyrer.

AGENDA;

A motion was made by Leyrer and seconded by Benko to approve the agenda as presented. Motion carried

FIRE DEPARTMENT CONTRACT

Benko updated the board on the first amended Articles of Incorporation for the Sheridan Community Fire Department. At this time, it looks like the Stanton Fire Department will not be joining the Sheridan Fire Incorporation. There will not be a millage added to the ballot this year so our flat rate service fee will probably be raised to \$20,000 for the upcoming year. Benko will attend the fire meeting scheduled for tomorrow evening and let them know that we are willing to sign the resolution to adopt the first amended Articles of Incorporation and will agree to the rate increase.

REVIEW BUDGET FROM APRIL 1, 2023 – MARCH 31, 2024

The board reviewed the budget from 2023-2024 fiscal year. Balance totals were over budget in line items for Treasurer, Planning Commission, and Zoning for a total amount of \$,6371.77

A motion was made by Stover and seconded by Leyrer to amend the 2023 – 2024 budget by transferring from Roads line item 446: \$2,343.78 to line item 253 Treasurer, \$3,164.64 to line item 701 Planning Commission, and \$863.35 to line item 702 Zoning for a total of \$6,371.77. Motion carried.

REVIEW THE PROPOSED NEW BUDGET FOR April 1, 2024 - March 31, 2025

The board reviewed the proposed budget and discussed the following topics as they came up during the review:

1. Changing the number of vouchers allowed per year from one to two per household.

A motion was made by Leyrer and seconded by Stover to increase the number of trash vouchers that can be redeemed at Pitsch Landfill from one per year to two per year per household. Motion carried.

2. Discussed changing the trash pickup provider for the township hall, park and cemetery from Granger to Baker. The decision was to stay with Granger.
3. Discussed wages for the Board of Review members. There are more townships sharing locations for hearings but the board is paid the same as election workers so no increase was approved.
4. The Constable position will remain in place as it is an elected position. Maybe he can help with zoning violations if needed.
5. The idea of a bike trail running from the park to the general store in Sidney was discussed. We will have to talk to Mark at the Road Commission of what would need to be done to make that happen.
6. Issues at the park were discussed. Electric still needs to be completed at the new pavilion and relocated so the shed for the ball park can be replaced. More work is needed to fix the dugouts, bring in topsoil and fix the batting cage and add new netting. There also need to be something done to take care of the bee problem.

DISCUSS NEW BUDGET ITEMS

Wages

Peterman requested that the board approve a raise for the clerk position to compensate for the extra duties mandated by the new election laws passed by voters in 2022.

A motion was made by Benko and seconded by Stover to raise the clerk's wages to \$14,000 annually before any percentage bumps are added to all board members. Motion carried.

A motion was made by Leyrer and seconded by Wills to increase wages by four percent for all board members and the zoning administrator for the next budget year, 2024-2025. Motion carried.

Cell Phones

The board discussed the idea of purchasing cell phones for all five board members and the zoning administrator. There have been several Freedom of Information Act requests lately and using a cell phone will keep any township business off our personal phones. We will get more information on different plans and costs and check into getting .gov email addresses.

Zoning Fees

The board looked at the expenses and income received for zoning. Income is enough to cover the expenses so no changes were made to the rates for permits or splits.

.gov Emails

More information will be requested for setting up .gov email addresses.

IM Safe

The board has received a request for a donation to the IM Safe program. It is not known if we can legally donate to this kind of program. More information will be required before a decision can be made

Road Contracts

The board reviewed the proposed contracts submitted by the Road Commission. The following contracts were approved.

Three applications of chloride:	\$34,468.09
Spray Brush on Roadsides:	\$2,000.00
Gravel Muskrat Rd (Derby to Amsden)	\$12,957.00
Gravel Woods (Hillman-Grow)	\$25,913.00
Gravel Miller (Woods-Sidney)	\$8,638.00
Gravel Miller (Muskrat-Hansen)	\$12,957.00
Gravel Miles (Wise-Muskrat)	\$17,275.00
Seal Coat Holland (Derby-End of Pavement)	\$16,660.00
Machine Wedge& Seal Coat (Lakeside-Stanton)	<u>\$41,261.00</u>
	\$172,129.09

The contract to seal coat Nevins Road from Muskrat to Holland was tabled until next year.

Other Budget Items

Other matters discussed were the rental rate for non-profit organizations and the need for a policy for returning or holding the deposit for the hall rental. Do we need to be more specific about how much of the deposit will be retained for what kind and how much damage is done. Should we hold the deposit for thirty days after the rental to be sure the hall has been inspected and camera footage reviewed prior to returning the deposit.

CITIZENS COMMENTS:

There were no citizens' comments

ADJOURNMENT:

A motion was made by Stover and seconded by Leyrer to adjourn the meeting at 7:45 p.m. Motion carried.

Carrie Wills
Clerk

ADOPTED BUDGET 2024 - 2025

Acct #	Account Fund	2023-2024 Budgeted	2023-2024 Actual	2023-2024 Amended	Account Balance	Approved for 2024-2025
101	Township Board	\$14,000.00	\$12,453.33		\$1,546.67	\$15,000.00
102	Trustee	\$4,800.00	\$4,733.34		\$66.66	\$5,000.00
171	Supervisor	\$11,000.00	\$10,677.70		\$322.30	\$11,200.00
209	Assessor	\$30,000.00	\$27,174.09		\$2,825.91	\$30,000.00
215	Clerk	\$16,000.00	\$15,687.57		\$312.43	\$18,000.00
247	Board of Review	\$800.00	\$589.50		\$210.50	\$800.00
253	Treasurer	\$22,500.00	\$24,843.78	\$2,343.78	\$0.00	\$23,000.00
262	Elections	\$10,000.00	\$5,493.04		\$4,506.96	\$10,000.00
265	Hall & Grounds	\$16,000.00	\$13,784.77		\$2,215.23	\$16,000.00
330	Constable	\$650.00	\$650.00		\$0.00	\$650.00
336	Fire Dept	\$31,000.00	\$30,000.00		\$1,000.00	\$40,000.00
445	Drain at large	\$5,000.00	\$3,031.20		\$1,968.80	\$5,000.00
446	Roads	\$184,000.00	\$134,407.39	-\$6,371.77	\$43,220.84	\$173,000.00
576	Cemetery	\$15,000.00	\$11,413.35		\$3,586.65	\$15,000.00
701	Planning Commission	\$5,500.00	\$8,664.64	\$3,164.64	\$0.00	\$9,000.00
702	Zoning	\$6,000.00	\$6,863.35	\$863.35	\$0.00	\$7,500.00
751	Park	\$12,000.00	\$7,835.55		\$4,164.45	\$12,000.00
999	SS/Payroll tax	<u>\$4,500.00</u>	<u>\$3,830.08</u>		<u>\$669.92</u>	<u>\$5,000.00</u>
	Totals	\$388,750.00	\$322,132.68	\$0.00	\$66,617.32	\$396,150.00

REVENUES

403	Tax Levy & Admin	\$100,360.00	\$90,007.50		-\$10,352.50	\$95,000.00
407	Delinquent Taxes	\$4,900.00	\$5,109.27		\$209.27	\$5,200.00
413	Corelogic	\$300.00	\$300.00		\$0.00	\$300.00
476	Zoning	\$1,200.00	\$1,850.00		\$650.00	\$1,800.00
480	STR Apps & Inspections	\$0.00	\$3,300.00		\$3,300.00	\$4,000.00
570	Liquor License	\$1,100.00	\$816.20		-\$283.80	\$900.00
572	Revenue Sharing	\$301,000.00	\$253,708.00		-\$47,292.00	\$300,000.00
573	LocalComm Stabilization	\$500.00	\$11,300.91		\$10,800.91	\$500.00
641	Fire Fees	\$500.00	\$0.00		-\$500.00	\$500.00
642	Cemetery	\$1,500.00	\$1,200.00		-\$300.00	\$1,500.00
664	Bank Interest	\$300.00	\$714.45		\$414.45	\$400.00
668	Hall and Park Rental	\$5,000.00	\$5,953.00	-	\$953.00	\$6,000.00
675	Park Donations	\$300.00	\$0.00		\$0.00	\$100.00
686	Fine	\$25.00	\$168.30	-	\$19.80	\$50.00
687	Refunds & Rebates	\$250.00	\$0.00		-\$250.00	\$200.00
689	Misc incomes	\$1,000.00	-\$1,820.00		-\$2,820.00	\$1,000.00
721	Weed Assmt	\$100.00	\$100.00		\$0.00	\$100.00
	Total	\$418,335.00	\$372,707.63		-\$45,450.87	\$417,550.00